

# **REVISED** 2011 College Park Payroll Control Schedule

PR #	Pay Period Start Date	Pay Period End Date	Paycheck Issue Date	Time Sheet Approval Cut-Off	NRA Paperwork Due to Payroll	SRA & Other Deduction Docs Due to Payroll	Final Docs Due to CPB	CREATE & APPROVE PHR Time Entry and Pay Adjustments	VIEW Pay Calculation Screen	APPROVE Pay Calculation Screen	Teachers Retirement & UMCP/UMBC Parking & Transit Pass Deduction Taken	Health Plans Deduction Taken
14	12-19-10	01-01-11	01-07-11	01-08-11	12-21-10	12-20-10*	12-21-10*	12-20-10 thru 12-27-10	12-22-10 thru 12-27-10	12-28-10 thru 12-29-10	Yes	Yes
15	01-02-11	01-15-11	01-21-11	01-22-11	01-04-11	01-10-10*	01-12-11*	01-03-11 thru 01-10-11	01-05-11 thru 01-10-11	01-11-11 thru 01-12-11	Yes	Yes
16	01-16-11	01-29-11	02-04-11	02-05-11	01-18-11	01-25-11	01-27-11	01-17-11 thru 01-25-11	01-19-11 thru 01-25-11	01-26-11 thru 01-27-11	Yes	NO
17	01-30-11	02-12-11	02-18-11	02-19-11	02-01-11	02-08-10	02-10-11	01-31-11 thru 02-07-11	02-02-11 thru 02-08-11	02-09-11 thru 02-10-11	Yes	Yes
18	02-13-11	02-26-11	03-04-11	03-05-11	02-15-11	02-22-11	02-24-11	02-14-11 thru 02-22-11	02-16-11 thru 02-22-11	02-23-11 thru 02-24-11	Yes	Yes
19	02-27-11	03-12-11	03-18-11	03-19-11	03-01-11	03-08-11	03-10-11	02-28-11 thru 03-08-11	03-02-11 thru 03-08-11	03-09-11 thru 03-10-11	Yes	Yes
20	03-13-11	03-26-11	04-01-11	04-02-11	03-15-11	3-16-11*	03-18-11*	03-14-11 thru 03-22-11	03-16-11 thru 03-22-11	03-23-11 thru 03-24-11	Yes	Yes
21	03-27-11	04-09-11	04-15-11	04-16-11	03-29-11	04-05-11	04-07-11	03-28-11 thru 04-05-11	03-30-11 thru 04-05-11	04-06-11 thru 04-07-11	Yes	Yes
22	04-10-11	04-23-11	04-29-11	04-30-11	04-12-11	04-19-11	04-21-11	04-11-11 thru 04-19-11	04-13-11 thru 04-19-11	04-20-11 thru 04-21-11	Yes	Yes
23	04-24-11	05-07-11	05-13-11	05-14-11	04-26-11	05-03-11	05-05-11	04-25-11 thru 05-03-11	04-27-11 thru 05-03-11	05-04-11 thru 05-05-11	Yes	Yes
24	05-08-11	05-21-11	5-26-11*	05-28-10	05-10-11	05-17-11	05-19-11	05-09-11 thru 05-17-11	05-11-11 thru 05-17-11	05-18-11 thru 05-19-11	Yes	Yes
25	05-22-11	06-04-11	06-10-11	06-11-11	05-24-11	05-31-11	06-02-11	05-23-11 thru 05-31-11	05-25-11 thru 05-31-11	06-01-11 thru 06-02-11	No	Yes (x4 for 22 pay employees)**
26	06-05-11	06-18-11	06-24-11	06-25-11	06-07-11	06-14-11	06-16-11	06-06-11 thru 06-14-11	06-08-11 thru 06-14-11	06-15-11 thru 06-16-11	No	Yes (22 pay employees not paid)
1	06-19-11	07-02-11	07-08-11	07-09-11	06-21-11	06-27-11*	06-29-11*	06-20-11 thru 06-27-11	06-22-11 thru 06-27-11	06-28-11 thru 06-29-11	No	Yes (22 pay employees not paid)
2	07-03-11	07-16-11	07-22-11	07-23-11	07-05-11	07-12-11	07-14-11	07-04-11 thru 07-12-11	07-06-11 thru 07-12-11	07-13-11 thru 07-14-11	No	Yes (22 pay employees not paid)
3	07-17-11	07-30-11	08-05-11	08-06-11	07-19-11	07-26-11	07-28-11	07-18-11 thru 07-26-11	07-20-11 thru 07-26-11	07-27-11 thru 07-28-11	No	NO
4	07-31-11	08-13-11	08-19-11	08-20-11	08-02-11	08-09-11	08-11-11	08-01-11 thru 08-09-11	08-03-11 thru 08-09-11	08-10-11 thru 08-11-11	No	Yes
5	08-14-11	08-27-11	09-01-11*	09-02-11	08-16-11	08-23-11	08-25-11	08-15-11 thru 08-23-11	08-17-11 thru 08-23-11	08-24-11 thru 08-25-11	Yes	Yes
6	08-28-11	09-10-11	09-16-11	09-17-11	08-30-11	09-06-11	09-08-11	08-29-11 thru 09-06-11	08-31-11 thru 09-06-11	09-07-11 thru 09-08-11	Yes	Yes
7	09-11-11	09-24-11	09-30-11	10-01-11	09-13-11	09-20-11	09-22-11	09-12-11 thru 09-20-11	09-14-11 thru 09-20-11	09-21-11 thru 09-22-01	Yes	Yes
8	09-25-11	10-08-11	10-14-11	10-15-11	09-27-11	10-03-11*	10-05-11*	09-26-11 thru 10-03-11	09-28-11 thru 10-03-11	10-04-11 thru 10-05-11	Yes	Yes
9	10-09-11	10-22-11	10-28-11	10-29-11	10-11-11	10-18-11	10-20-11	10-10-11 thru 10-18-11	10-12-11 thru 10-18-11	10-19-11 thru 10-20-11	Yes	Yes
10	10-23-11	11-05-11	11-10-11*	11-12-11	10-25-11	11-01-11	11-03-11	10-24-11 thru 11-01-11	10-26-11 thru 11-01-11	11-02-11 thru 11-03-11	Yes	Yes
11	11-06-11	11-19-11	11-22-11*	11-26-11	11-08-11	11-11-11*	11-15-11*	11-07-11 thru 11-14-11	11-09-11 thru 11-14-11	11-15-11 thru 11-16-11	Yes	Yes
12	11-20-11	12-03-11	12-09-11	12-10-11	11-22-11	11-29-11	12-01-11	11-21-11 thru 11-29-11	11-23-11 thru 11-29-11	11-30-11 thru 12-01-11	Yes	Yes
13	12-04-11	12-17-11	12-22-11*	12-24-11	12-06-11	12-12-11*	12-14-11*	12-05-11 thru 12-12-11	12-07-11 thru 12-12-11	12-13-11 thru 12-14-11	Yes	Yes
14	12-18-11	12-31-11	01-06-12	01-07-12	12-20-11	12-19-11*	12-21-11*	12-19-11 thru 12-26-11	12-21-11 thru 12-26-11	12-27-11 thru 12-28-11	Yes	NO

\* Denotes date advanced due to holiday scheduling, Central Payroll Bureau request, State Service Reduction Day or USM Admin Leave-Furlough Plan.

\*Denotes REVISED dates due to additional Central Payroll Bureau-State Service Reduction Days .

\*\* Group Life and Health Plans are multi-deducted prior to the inactivation of deductions for 22 pay employees.