



# Executive Master of Public Management

## UNIVERSITY of MARYLAND

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### COURSE SEQUENCE

#### JANUARY 2010

January 12-February 11

*Leading and Motivating People* explores the theories, models, and research findings concerned with human motivation and behavior most relevant to the task of leading people to achieve positive and timely results. It includes an introduction to leadership theory, cognitive development and human motivation theories. The course then applies this knowledge to the development of self-mastery and interpersonal skills, the enhancement of employee morale, and the building of healthy and effective teams.

#### SPRING 2010

February 16-May 27

*Financial Information for Managers* presents the principal concepts in public financial management - focusing on the national, state and local levels of government. The course examines how budgeting is a process whereby various competing interests and programs are reconciled through a series of analytic discussions, detailed program analyses, as well as political compromise.

*Managing Public Organizations* begins with a discussion on the nature of public administration and moves to organization theory and the effect of structure on organizational behavior. The course is designed to go beyond a conceptual framework of public management by helping students develop the insights and skills necessary to manage daily and to lead government organizations. Case studies are examined to provide real life context for the course content.

#### SUMMER 2010

June 8-July 13

*Tactics and Principles of Negotiations* introduces the concepts of interest based negotiations and equips students to conduct negotiations successfully. Domestic and foreign policy examples are used to demonstrate how to analyze the negotiating techniques of others. The course blends skill-building exercises, theory discussions, and dialogue.

#### FALL 2010

September 7-December 16

*Moral and Ethical Dimensions of Public Management and Leadership* explores the moral issues involved in public policy and management questions. These issues include: the limits and usefulness of decision-making tools; problems of choosing and using criteria to judge a program's success; ethical issues involving income distribution; and possible obligations beyond one's political community. Case studies emphasize the dilemmas that managers face in making and communicating decisions.

September 7-December 16

*Managing Across Sectors: Public, Private and Not-For-Profit* reviews the concept of cross-sector governance and provides both theoretical understanding and practical grounding. The course focuses on the roles and relationships of institutions in each of these sectors in pursuing public purposes such as emergency management, economic development, environmental protection, transportation, education, and human investment.

## JANUARY 2011

January 11-February 10

*Leadership in Groups and Organizations* emphasizes how an understanding of group and organizational life is a critical leadership competency. Through interactive dialogue, this course offers a strategic understanding of group relations associated with the exercise of leadership and authority in group, inter-group, networked, and organizational settings.

## SPRING 2011

February 15-May 26

*Policy Analysis for Managers* develops skills in the use of data and data presentation that are valuable in the everyday work of public managers. The course emphasizes the underlying themes and trends behind information and how to persuasively present arguments using data.

*Information Policy and Technology* examines the policy challenges posed by the “Information Revolution,” focusing on the growth of the global Internet and the digital economy. The course explores the evolving public policies regarding information and information technology especially as they are used in the public sector. Emphasis is on U.S. Federal policies although comparisons and contrasts to other nations as well as state and local government are discussed. In addition, contrasts and similarities are drawn between public and private sector strategic information management.

## SUMMER 2011

June 7-July 14

*21st Century Policy Changes* provides an overview of the policy development process in the context of a number of key areas: defense policy, social policy, America’s role in the world, and environmental policy. The course focuses on how managers must lead within a larger policy context and how knowledge of broader agency issues impacts management.



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### CALENDAR 2010-2011

*Class dates are shaded red, vacation dates are shaded gold.*

#### 2010

S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
<b>JANUARY</b>							<b>FEBRUARY</b>							<b>MARCH</b>							<b>APRIL</b>						
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3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13	11	12	13	14	15	16	17
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<b>SEPTEMBER</b>							<b>OCTOBER</b>							<b>NOVEMBER</b>							<b>DECEMBER</b>						
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19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
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#### 2010

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<b>JANUARY</b>							<b>FEBRUARY</b>							<b>MARCH</b>							<b>APRIL</b>						
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# *Executive Master of Public Management* UNIVERSITY of MARYLAND

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## SCHEDULE 2010-2011

January 12, 2010 Winter Session begins

February 11, 2010 Winter Session ends

February 16, 2010 Spring Session begins

March 14-20, 2010 Spring Break

May 27, 2010 Spring Session ends

June 8, 2010 Summer Session begins

July 13, 2010 Summer Session ends

September 7, 2010 Fall Session begins

November 25, 2010 Thanksgiving, no class

December 16, 2010 Fall Session ends

January 11, 2011 Winter Session begins

February 10, 2011 Winter Session ends

February 15, 2011 Spring Session begins

March 20-26, 2011 Spring Break

May 26, 2011 Spring Session ends

June 7, 2011 Summer Session begins

July 14, 2011 Summer Session ends, program complete